

# HOA Board Member Onboarding Checklist

A repeatable checklist to onboard new HOA board members fast.

- " Kickoff meeting (governance, finances, current projects)
- " Essential documents pack (CC&Rs, bylaws, rules, minutes, budget, contracts)
- " Role ownership map (who owns what)
- " Communication expectations (response windows + source of truth)
- " First 30-day review (what was confusing, what to document next)

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